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State of New Jersey
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February 6, 2015
NOTICE OF JOB VACANCY
#15-20

An opportunity currently exists in the classified service within the Department of Law and Public Safety, Division of State Police, for permanent State of New Jersey employees who meet the requirements listed below:

TITLE: Fingerprint Processing Technician Apprentice

SALARY: \$34,628.13 – \$48,398.13

LOCATIONS: Division of State Police
Identification & Information Technology
Biometric Identification Unit
River Road
W. Trenton, NJ 08628-0068

NUMBER OF POSITIONS AVAILABLE: Three (3)

DUTIES:

Under supervision of the Biometric Identification Unit, receives on the job training relating to the science of fingerprint classification and identification. Learns fingerprint terminology and recognition of pattern types and distinctive fingerprint detail. Processes fingerprint submissions through the Automated Fingerprint Identification Systems (AFIS). Provides quality assurance for biometric images and alphanumeric data associated with those images.

REQUIREMENTS:

LICENSE:

Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

ADVANCEMENT:

Appointees work performance will be reviewed and rated semi- annually during each twelve (12) months of the two (2) year training period. Appointee will be required to successfully complete various courses and classroom instruction and on the job training programs to learn how to utilize the Henry System of Fingerprint Identification Process interfaced with the Automated Fingerprint Identification System applications of fingerprint classification and identification, and the applications and concepts of the Fully Integrated Fingerprint Identification System live scan information network workstation operations. Upon successful completion of the twenty-four (24) month training period, Appointees will be eligible for advancement to the title, Fingerprint Processing Technician I, in accordance with Department of Personnel Procedures.

The inability of an Appointee recorded in the Finger Processing Technician Apprentice title to attain the required level of performance stipulated in each of the twelve (12) month training periods shall be considered cause for separation from employment.

If you possess the required experience and are interested in the above position, please send a cover letter (including job vacancy number) and current resume before the closing date of February 26, 2015:

Teresa Kuntz, Manager 1
Division of State Police
Office of Human Resources
Building #1, 3rd Floor
P.O. Box 7068
West Trenton, NJ 08628-0068
LPPKUNTT@gw.njsp.org

The “New Jersey First Act,” N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.